

EXECUTIVE BOARD

A G E N D A

Date: Monday 12 September 2005 at 9.15 am

Venue: Old Library Room, Town Hall

Membership as at 20 May 2005

Portfolio

Alex Hollingsworth (Leader)
Bill Baker (Deputy Leader)

Over-arching responsibility
Corporate Governance and
Procurement

Susan Brown
Mary Clarkson
Rick Muir

Crime and Community Safety
Leisure and Culture
Delivery of Community and Capital
Projects

Dan Paskins
John Tanner
Ed Turner

Social Inclusion
Environment
Strategic Planning, Housing and
Economic Development

Alan Armitage
Sushila Dhall

Without Portfolio
Without Portfolio

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The quorum of the Executive Board is three members. No substitutes are permitted.

Declaring Interests

What interests do I need to declare in a meeting?

As a first step you need to declare any personal interests you have in a matter. You will then need to decide if you have a prejudicial interest in a matter.

What is a personal interest?

You have a personal interest in a matter if that matter affects the well being or financial position of you, your relatives or your friends more than it would affect other people in the Council's area. A personal interest can affect you, your relatives or your friends positively or negatively. You should declare it if you or they would stand to gain or lose by the decision.

You also have a personal interest in a matter if it relates to any interests which you must register.

What do I need to do if I have a personal interest in a matter?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

Can I stay in a meeting if I have a personal interest?

You can still take part in the meeting and vote on the matter unless your personal interest is also a prejudicial interest.

What is a prejudicial interest?

A prejudicial interest is one which a member of the public who knows the relevant facts would reasonably think is so significant that it is likely to affect your judgement of the public interest.

What is not a prejudicial interest?

The Code of Conduct sets out a small number of exceptions. Check with the Monitoring Officer if you are in any doubt.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest in a matter being discussed at a meeting, you must leave the room. You cannot take part in discussions on that matter or try improperly to influence anyone's decision on the matter.

PART I
PUBLIC BUSINESS

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are asked to declare any personal or personal and prejudicial interests they have in any of the following agenda items. Guidance on this is set out above.

3. PUBLIC QUESTIONS

Executive Board Procedure Rule 13(iii) - At the discretion of the Executive Board, members of the public may ask questions about issues set out on the agenda, subject to having registered with the Chief Executive their wish to speak, and the subject matter of the question, by 2.00 pm on the working day before the meeting.

Procedure Rule 13(iii) says that the Executive Board may hear questions for up to a maximum of 15 minutes. There is no provision for the terms of the Procedure Rule to be suspended.

4. SCRUTINY RECOMMENDATIONS AND REPORTS

Reports and recommendations (attached) of Scrutiny Committees

5. OPTIONS FOR PLOT OF LAND: BURCHESTER AVENUE, BARTON

Report (attached) of the Oxford Building Solutions Business Manager

(See also exempt from publication annex at C1 in Part II of the agenda)

The Housing Advisory Board considered the report on 25 August and recommended the Strategic Director, Housing, Health and Community, that: -

- (a) i. the site be disposed of on the open market (it being noted that property disposals had to be agreed by the Executive Board (Contract Regulation 9 refers));
- ii. outline planning permission for a flat development be sought which, if obtained, would enhance the sale value;

(b) if the market value was not realized, further consultation be held with a social housing provider and with the Community Land Trust;

(c) sale receipts for the plot of land be used to fund the Decent Homes programme.

The Strategic Director has accepted this advice. Executive Board is asked to endorse the above recommendations.

6. DEVELOPMENT OF A FRAMEWORK FOR MONITORING THE OXFORD PLAN

Report (attached) of the Strategy and Review Business Manager

7. THE OXFORD PLAN 2006/07 TO 2008/09 – CONSULTATION DRAFT

Report (attached) of the Strategy and Review Business Manager

8. FIRST QUARTER BUDGET MONITORING REPORT 2005/06

Report (attached) of the Strategic Director, Finance and Corporate Services

9. FIRST QUARTER PERFORMANCE MONITORING REPORT 2005/06

Report (attached) of the Strategy and Review Business Manager

10. COUNCIL MOTION – DUPLICATE SLICE CARDS - FINANCIAL IMPLICATIONS

Report (attached) of the Leisure and Parks Business Manager

11. OXFORD LOCAL PLAN 2001/16 PROPOSED MODIFICATIONS CONSULTATION RESPONSES

Report (attached) of the Planning Services Business Manager

12. CANACT – CONTRACTUAL WORK FOR REGISTERED SOCIAL LANDLORDS

Report (attached) of the Neighbourhood Renewal Business Manager

13. PATHWAYS WORKSHOP

Report (attached) of the Neighbourhood Renewal Business Manager

14. SIMON HOUSE REFURBISHMENT – MAJOR PROJECT APPROVAL

Report (attached) of the Neighbourhood Renewal Business Manager

15. COMMUNITIES AGAINST DRUGS PROJECT

Report (attached) of the Neighbourhood Renewal Business Manager

(See also exempt from publication annex at C2 in Part II of the agenda)

16. SALE OF HOSTELS

Report (attached) of the Financial and Asset Management Business Manager

(See also exempt from publication annex at C3 in Part II of the agenda)

17. AWARD CONTRACT FOR THE PROVISION OF INTERNAL AUDIT SERVICES - MAJOR PROJECT APPROVAL

Report (attached) of the Strategic Director, Finance and Corporate Services

18. ESTABLISHMENT OF AN AUDIT AND GOVERNANCE COMMITTEE

Report (circulated separately) of the Strategic Director, Finance and Corporate Services

19. AREA COMMITTEE RECOMMENDATIONS

There are no recommendations from Area Committees for the Board to consider.

20. PORTFOLIO HOLDER QUESTIONS

There are no such questions for the Board to consider.

21. DECISIONS TAKEN IN THE BEST INTERESTS OF THE COUNCIL

Pro forma (attached) concerning a decision taken by the Revenues and Benefits Business Manager in respect of renewal of the software operating licence for the Council's revenues and benefits computer systems.

22. FUTURE BUSINESS

List (attached) of future agenda items contained in the Forward Plan, published on 18 August 2005, compiled by the Head of Legal and Democratic Services.

23. MINUTES

Meeting of the Board held on 8 August 2005 (attached).

24. MATTERS EXEMPT FROM PUBLICATION

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Section 100A(4) of the Local Government Act 1972 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Part I of Schedule I2A of the Act.

PART II

MATTERS EXEMPT FROM PUBLICATION

C1. OPTIONS FOR PLOT OF LAND: BURCHESTER AVENUE, BARTON

Confidential annex (attached) to the report of the Oxford Building Solutions Business Manager at item 5 on Part I of the agenda

(Exempt information – contains details of disposal terms under negotiation)

C2. COMMUNITIES AGAINST DRUGS PROJECT

Confidential annex (attached) to the report of the Neighbourhood Renewal Business Manager at item 15 on Part 1 of the agenda

(Exempt information – contains details of the business affairs of a person other than the authority)

C3. SALE OF HOSTELS

Confidential annex (attached) to the report of the Financial and Asset Management Business Manager at item 16 on Part I of the agenda

(Exempt information – contains details of disposal terms under negotiation)